

## Helston Place Shaping Board

### Draft Notes from Meeting of Thursday 15<sup>th</sup> April 2021

#### Attendees:

Jenny Morris, Dave Potter, Teresa Gleadowe, Martin Searle, Natasha Long, Anthony Gilbert, Maxine Hardy, Katharine Lewis, John Warwick, John Martin, Mike Thomas, David Turnbull

#### Apologies:

Miles Kenchington, Mel King

### Draft Notes and Actions

Ref	Note	Action
1.	<p>Meeting consisted of introductions, background to the development of the Helston Place Shaping Plan and Town Vitality Fund, followed by a review of each of the funded projects.</p> <p>A short review of the governing documents for the Place Shaping Board concluded the meeting.</p> <p>Action notes below.</p>	
2.	<p><b>Cultural Quarter</b></p> <p>Suggested early liaison with local businesses, especially The Red Lion, to ensure any on-street antisocial behaviour is addressed and does not negatively impact the project.</p> <p>Capital funding opportunities in addition to LEP (eg. NHLF) should be considered as early as possible.</p>	<p>Martin</p> <p>Martin</p>
3.	<p><b>Connectivity</b></p> <p>Proposal to include walking routes within the Green Connectivity section agreed (post meeting note: this fits well with the work Cormac have done to date – their report is entitled ‘Helston Walking and Cycling Feasibility Report’)</p>	<p>David</p>
4.	<p><b>Town Centre Homes and Workspace plus Community Hub</b></p> <p>Agreed that these two projects should be addressed by one team in the short term, as opportunities for premises are identified.</p> <p>Post meeting, Jenny proposed that the project title be ‘<b>Developing Helston as a Community Hub</b>’ which fits with the Cornwall Council aims and terminology around this area.</p>	

5.	<p><b>Re-imaging Helston's High Streets</b></p> <p>Noted that it is important to ensure this project addresses 'Protecting and Enhancing Helston's Heritage' as well as 'Traffic Dominance/ Improved Accessibility'.</p> <p>Agreed that this project proposal is the 'starting point' for consultation and that this is likely to be an ongoing evolution rather than a 'one off' project step.</p> <p>Meeting with Cornwall Council officers proposed for April to gain update on their recent assessment work.</p>	Maxine
5.	<p><b>Community Engagement Plan</b></p> <p>Awaiting specification document from GoCollaborate which can then be used to define and support procurement.</p>	Dave P
6.	<p><b>Other Items</b></p> <p>All Board members to identify (e-mail to David), which project teams they wish to support.</p> <p>Presentations of the Place Shaping Plan and Town Vitality Fund projects to be arranged for the new Helston Town Council, HCAG etc.</p> <p>The Board still needs a volunteer secretary – Martin and Anthony to follow up potential candidates.</p> <p>Following review of Place Shaping Process, Terms of Ref and Code of Conduct, updated documents to be circulated for formal Board approval at next meeting.</p> <p>TVF Funding Agreement document has still not been issued by Cornwall Council (due to hold up in Transport directorate). David to chase.</p> <p>David was nominated as Chair and Jenny as Vice Chair – agreed by unanimous vote.</p>	<p>All</p> <p>David/Miles/ Katharine</p> <p>Martin/Anthony</p> <p>Jenny/David</p> <p>David</p>
6.	<p><b>Next Meeting</b></p> <p>To be arranged (Doodle Poll) noting that we need to avoid Thursdays &amp; Fridays to enable Miles to attend</p>	David