

## Helston Place Shaping Board – Meeting 3

### Draft Notes from Meeting of Thursday 26<sup>th</sup> August 2021

#### Attendees:

Jenny Morris, Teresa Gleadowe, Martin Searle, John Warwick, John Martin, Jude Carroll, Malcolm Oliver, Mike Thomas, Dave Potter, Katharine Lewis, Guy Foreman, David Turnbull

#### Apologies:

Maxine Hardy, Anthony Gilbert, Melissa Benyon

#### Copy:

Pamela Lavelle

#### Notes and Actions

Ref	Note	Action
1.	Apologies confirmed as above and notes from previous meeting agreed.	
2.	<p><b>Actions from Previous Meeting:</b></p> <p><b>TVF Agreement</b> – coordinated by Bodmin, we are now part of a group of Cornish towns who have been allocated Town Vitality Funding. The aim is to sharing learnings and support for Town Team/Place Shaping Boards. MH and DT attended the first meeting 24<sup>th</sup> August. Future meetings tba – contact David if you wish to join (on-line via Teams).</p> <p>Update on other towns' Vitality Funding:</p> <ul style="list-style-type: none"><li>• Helston (£100K), Camelford (£7K), Liskeard (£50K) and Torpoint (£50K) are the first group to receive TVF awards.</li><li>• St.Austell (£140K), Bodmin (£80K) and Launceston (£99.4K) have been verbally informed of success but are awaiting the formal offer documents.</li><li>• It is understood that all 19 towns have now applied for TVF.</li><li>• The first group meeting focused mainly on Board composition and communication.</li><li>• Next meeting to discuss projects and synergies.</li></ul> <p><b>Presentation to Helston Town Council</b> – completed – 26<sup>th</sup> July. Very positive response and confirmed strong support from HTC. DT happy to present similar to any other groups that members would like to suggest.</p> <p><b>Board Members</b> – confirmed that Jessie Hamshar (Cornwall Council Director of Strategy and Engagement) will join the Board and provide link to senior levels in CC. The Board has been unable to find candidates for the unfilled seat of third business representative, and it was proposed that Malcolm Oliver join the Board due to his ongoing work of business liaison within HCIC. It was agreed that Malcolm should join. Greater diversity within the board was discussed. The Board is currently constituted in line with CC recommendations and large enough as a working group at the moment; it was agreed to continue 'as is' in the short term whilst the Board establishes itself.</p> <p>Other actions were covered within the agenda.</p>	

2.	<p><b>Cultural Quarter</b></p> <p>Surveys have been completed and the project team met with Alison Bunning (architect) to confirm the full scope of work. This also included reviewing the internal arrangement within the lower ground floor of Bowden’s store.</p> <p>Proposals for the lower ground floor of the Guildhall, Penrose car park and a public toilets scheme will be presented to HTC Amenities Committee 23<sup>rd</sup> September.</p> <p>Alison Bunning has requested further clearance of growth along the retaining walls and bank to enable additional survey work. DT to contact Alison regarding the bank (between Museum and CAST) but it was agreed that any clearance of retaining walls (to Wendron St) could only be done safely as part of any works to remediate the walls (part of the capital project). Noted that these retaining walls are likely to be one of the key challenges within the project (poor condition, ownership, legal responsibility etc.). MS to continue to liaise with neighbours.</p> <p>Initial design sketches planned to be ready for presentation to CC DLT meeting 30<sup>th</sup> September (to support progress update). Next Project Team meeting to consider subsequent next steps and timetable.</p>	MS  DT  MS  MS
3.	<p><b>Connectivity</b></p> <p><b>Reconnecting Helston’s Railway</b> – awaiting the outcome of the submitted bid</p> <p><b>Walking &amp; Cycling</b> – updated Shared Route (walking &amp; cycling) draft proposals were presented to the meeting.</p> <ul style="list-style-type: none"> <li>• Minor amendments suggested will be updated ready for agreement at next Walking &amp; Cycling meeting.</li> <li>• Katharine suggested that as dedicated cycling routes are unable to reach through minor roads to primary school entrances (due to physical width restrictions), traffic restrictions should be considered. Katharine to liaise with schools to assess feasibility.</li> <li>• Next steps in consultation were confirmed as firstly an ‘expert’ group followed by wider public consultation.</li> <li>• Leisure walking routes to form next stage of project team work to achieve similar route presentation. The project team has agreed to investigate membership of the Walkers are Welcome network - see <a href="https://walkersarewelcome.org.uk">https://walkersarewelcome.org.uk</a></li> <li>• Agreed that, for budgetary purposes the £5K TVF allocation be split: £4K to professional feasibility assessment of opening the old rail route (and viaduct) as Helston’s link to the Cornwall Wide Cycling Network; and £1K to be allocated to the walking guide.</li> </ul> <p><b>Hopper Bus</b> – see notes for Re-Imagining Helston’s High Streets below.</p>	DT  DT  KL  DT  MO
4.	<p><b>Developing Helston as a Community Hub</b></p> <p>An updated list of potentially available buildings was presented. Individual buildings have now been allocated a project team lead, responsible for pursuing negotiations.</p> <p>The project team has agreed to allocate £200 to an initial survey of Rackys (Meneage St.) and up to £400 for initial sketch ideas for the Godolphin Club’s potential inclusion in the Cultural Quarter project.</p> <p>A further update by building will be presented at the next meeting.</p>	JW TG DT

5.	<p><b>Re-imaging Helston's High Streets</b></p> <p>From the previous Board meeting it was agreed that we should ask a recognised town planning architect to visit Helston and recommend the process by which we should move forward with the project. Truro based Lavigne Lonsdale was proposed and Martyn Lonsdale visited Helston 13<sup>th</sup> July. Martyn's subsequent proposal was circulated within the papers for this meeting.</p> <p>It was agreed that:-</p> <ul style="list-style-type: none"> <li>• Lavigne Lonsdale proposal was convergent with the Board's aspirations for moving forward with the project.</li> <li>• The Lavigne Lonsdale pricing would use the full budget for the project, but potential savings may be available as the detailed work done so far has not been shared as part of this exercise.</li> <li>• We will need to seek further pricing from others to determine value for money.</li> </ul> <p>It was therefore agreed that:-</p> <ul style="list-style-type: none"> <li>• Alternative proposals should be sought from similar contractors using the same documents and request as sent to Lavigne Lonsdale.</li> <li>• A selection process should then be undertaken – to include advice from relevant CC officers.</li> </ul> <p>The issue of buses in Coinagehall Street was then discussed. DT reported that no progress had been made in obtaining bus utilisation data from CC. As an alternative a proposal for conducting our own research was presented and the overall need for data to support the project was debated.</p> <p>It was agreed that:-</p> <ul style="list-style-type: none"> <li>• The 'bus issue' is complex and we need to carefully consider the type and focus of research. Following discussion, all attendees to consider the type of data/research required and feedback to DT within 1 week. DT to consolidate feedback and issue summary to Board members and for finalisation at the next project team meeting (to be arranged mid/end September)</li> <li>• Support was expressed for any research to be conducted by a professional (eg Stephen Horscroft) although the possible use of students from Falmouth/Exeter University to be considered. KL to identify contacts at the University.</li> <li>• GF to liaise with MH in a final attempt to obtain CC data.</li> <li>• KL to ask if data can be obtained via contacts within CC Carbon Neutral team and whether they can support the project in any way.</li> <li>• Everyone to take photos whenever possible of the issues caused by buses in Coinagehall Street to support our case. Send to DT who will compile a folder for inclusion in the project file.</li> </ul>	DT DT All DT KL GF KL All
5.	<p><b>Community Engagement Plan</b></p> <p>An order has now been placed with GoCollaborate and development meetings are ongoing.</p> <p>The system will augment the focus group and direct consultations planned by the project teams</p> <p>The 'landing page' will be within the Discover Helston website which will provide an</p>	DP

	<p>overview of the TVF work and link to the GoCollaborate system. It was proposed and agreed that the Discover Helston website will also contain an on-line library of Board and Project Team minutes to support public transparency of all TVF work.</p> <p>30<sup>th</sup> September is planned as the target for presentation of the system and the Walking &amp; Cycling and Cultural Quarter projects will be used to demonstrate capability.</p>	
6.	<p><b>Other Items</b></p> <p><b>Communication</b> - the Helston Packet article was published in the August 4<sup>th</sup> edition of the paper. Regular updates by project will follow when we are ready to generate public interest and hopefully engagement in consultations. A PDF version of the article is attached for information.</p> <p><b>Funds Update</b> – the latest update on allocation of the £100K TVF funding (document ‘Project Funding Status’ dated 20<sup>th</sup> August 2021, circulated within papers for the meeting) was reviewed and agreed. An updated version of this document will be issued with papers prior to each Place Shaping Board meeting.</p> <p><b>20 Minute Neighbourhoods</b> – Katharine gave an overview and recommended Board members read the article – see <a href="https://www.tcpa.org.uk/the-20-minute-neighbourhood">https://www.tcpa.org.uk/the-20-minute-neighbourhood</a></p> <p><b>DLT</b> - the presentation to CC DLT team (senior officers of Economic Growth and Development) has been re-scheduled to Thursday 30<sup>th</sup> September at 11.15am.</p> <p><b>Football Club</b> - DT gave a short update on progress at Helston Football Club and it was agreed that the proposed development should be included within our overall planning work for projects. Consider a formal presentation from the football club at next meeting.</p>	<p>DT</p> <p>All</p> <p>DT</p>
7.	<p><b>Next Meeting</b></p> <p>Next meeting date to be agreed.</p> <p>Post meeting note: evening of Thursday 28<sup>th</sup> October is available within Helston Town Council calendar – would members please hold this date if possible. DT to confirm.</p>	DT
	<p><b>Attachments:</b></p> <p>PDF version of the Helston Packet article of 4<sup>th</sup> August – please feel free to share.</p>	